



**MARK J. SALADINO**  
TREASURER AND TAX COLLECTOR

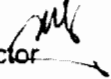
# COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 437  
LOS ANGELES, CALIFORNIA 90012  
TELEPHONE (213) 974-2077 FAX (213) 680-3633



December 3, 2012

TO: Supervisor Mark Ridley-Thomas, Chairman  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

FROM: Mark J. Saladino  
Treasurer and Tax Collector 

SUBJECT: **2012-13 SECURED PROPERTY TAXES  
FIRST INSTALLMENT PERIOD**

We are taking this opportunity to advise you of the upcoming deadline for the first installment of the 2012-2013 secured property taxes.

The attached press release alerts taxpayers that the first installment becomes delinquent if not paid by 5:00 p.m., Monday, December 10<sup>th</sup>. Mailed payments must be postmarked by the United States Postal Service no later than December 10, 2012.

The attached press release was mailed today to approximately 250 newspaper companies, television and radio stations. As a result, you may experience an increase in constituent inquiries or visits to your offices. Any inquiries received regarding the payment of taxes may either be referred directly to the first floor lobby, in the Kenneth Hahn Hall of Administration or to our property tax automated telephone system (Proptax) at 1(213) 974-2111 or the toll-free number at 1(888) 807-2111.

If you have any special handling needs, please do not hesitate to contact me or Kathy Gloster, Assistant Treasurer and Tax Collector, at (213) 974-2077.

MJS:KG:tmj

Z: 2012-13 Annual Bills No. 10 1st Installment Deadline Reminder

Attachment

c: Assessor  
Chief Executive Officer  
Executive Officer, Board of Supervisors  
Auditor-Controller  
County Counsel

# NEWS

## *Treasurer and Tax Collector Mark J. Saladino*

437 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012

December 3, 2012

### **FOR IMMEDIATE RELEASE**

**MARK J. SALADINO**, Los Angeles County Treasurer and Tax Collector, reminds property owners that the first installment of the 2012-13 property taxes becomes delinquent if payment is not received by 5:00 p.m. or United States Postal Service (USPS) postmarked on December 10, 2012. "To avoid late penalties, taxpayers should not wait until the statutory deadline; please pay early," says Treasurer and Tax Collector Saladino.

Taxpayers who send their payments by mail are cautioned that the USPS or independent delivery service often does not postmark envelopes on the day they are deposited in the mail. If mailing on or near the December 10<sup>th</sup> delinquency date, be sure to obtain a hand cancellation or Certificate of Mailing. Only official USPS postmarks are acceptable as proof of mailing; the date shown by a postage meter or electronic postage is not legally acceptable as proof of mailing.

To ensure proper processing of payments, make checks payable to the Los Angeles County Tax Collector and include the appropriate first installment payment stub marked "1." Substitute Secured Property Tax Bills can be obtained from the Treasurer and Tax Collector's Office or any local Assessor's Office.

The amount due on any parcel can also be obtained from the Treasurer and Tax Collector's website at <http://ttc.lacounty.gov>, or call the toll free Property Tax Information Line at 1(888) 807-2111, where automated information is available 24 hours a day.

Taxpayers can pay online by going to the Treasurer and Tax Collector's website at <http://ttc.lacounty.gov>, or to the property tax web portal at [www.lacountypropertytax.com](http://www.lacountypropertytax.com) and select "Make Online Payment." To make an online payment, you will need a checking account for an electronic payment (eCheck) and a Personal Identification Number (PIN) that is printed on the original bill. There is no fee to pay by eCheck.

Additionally, credit cards (American Express, Master Card, and Visa) and Visa Debit card payments are accepted over the telephone by a third-party vendor who charges a fee to utilize this service. Call toll free at 1(888) 473-0835. You will need your current year tax bill and credit or debit card to complete the transaction. Please retain the confirmation number for future reference. Each transaction is limited to \$24,999.99.

When property owners have completed their online payment transaction, a confirmation number will be provided as verification of payment, which can be printed for their records.

Payments can be made in person at the following location:

Los Angeles County  
Treasurer and Tax Collector  
225 North Hill Street, First Floor  
Los Angeles, California 90012

Office Hours:  
8:00 a.m. to 5:00 p.m.  
Monday through Friday

On December 7 and 10, 2012, Treasurer and Tax Collector personnel will also receive payments at the Lancaster Office; the address is noted below. Personnel will be available to resolve tax problems, provide Substitute Tax Bills and Statements of Prior Year Taxes. All payments must be made by check or money order. No cash payments can be accepted at this location.

Treasurer and Tax Collector  
335A East Avenue K-6  
Lancaster, California 93535

Office Hours:  
8:00 a.m. to 5:00 p.m.

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